

HAMFALLOW PARISH COUNCIL

Annual Parish Meeting

Thursday 13th May 2021 at 7.30pm

AGENDA

1. Apologies for absence
2. Approval of Minutes of meeting 2nd May 2019
3. Chairman's Annual Report for 2019/2021 – see attached
4. Any other matters or proposals raised by Electors

Minutes of
Hamfallow Parish Council Meeting
Thursday 13th May 2021 at 7.30pm

Present: Cllrs: Heather Priestley (Chair)
Steve Chandler
Jerry Fowler
Liz Lane
Ben Keene
Phil King
John McStea
Bill Payne

Caroline Child (Clerk)

Public Discussion – 20 minutes

*Planning Consultant John Rooney from Stokes Morgan regarding planning application S.21/0632/FUL - The Old Granary Halmore Lane Wanswell Berkeley Gloucestershire GL13 9SP - send by email prior to meeting
Resident Sarah Rushton – Walgaston Cottage, Mobley to discuss reapplying for planning permission after refusal from SDC*

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

District Cllrs Craig, Jones and Green and Cllr Tipper gave their apologies

3. Declarations of Interest:

There were no declarations of interest.

4. Election of Chair:

Cllr Priestley was duly elected as Chairman of the Hamfallow Parish Council
To accept the declaration of acceptance of office for the Chairman
The declaration of acceptance of office for the Chairman was duly accepted

5. Election of Vice Chair and Outside Committee Representatives:

Vice Chair: Cllr Fowler
Berkeley Burial Committee Reps: Cllrs McStea and Keene
Parochial Trust Rep: Cllr Priestley
Berkeley Grammar School Rep: Cllr Chandler
Snow Warden: Cllr McStea
Magnarox SSG Rep: Cllr Chandler
Public Rights of Way Rep: Cllrs Payne and McStea
Tree Warden: Cllr Payne
Highways/Road Safety Rep: Cllrs Fowler and Keene
Community Safety Officer: Cllrs McStea and Fowler
Rural Heath Rep: Cllr Priestley
Rural Transport: Cllr King
GDPR Officer: Cllr Fowler
Neighbourhood Plan Reps: Cllrs Chandler, Priestley, Keene and Fowler
Website/Social Media Co-ordinators – Cllrs Lane and Keene
Website Committee: Cllrs Lane, Priestley, Keene and McStea
Planning Committee: Cllrs Priestley, Fowler, Keene and McStea
Finance Committee: Cllrs McStea, King, Lane and Fowler

6. Minutes of previous meeting:

Minutes of the previous meeting held on the 4th March 2021 were read and verified by Cllr Priestley (Chair).

7. Planning:

- a. Planning Decisions - noted
- b. Any declarations of Interest - none
- c. New Applications - noted

8. Committee Reports/Clerks Report - noted

Berkeley Burial Committee: Cllrs Mcstea and Keene attended.

Severn Voice: Cllr Priestley and Keene attended

SSG: Cllr Chandler attended

Severn vale Flood defence Group: Cllr Payne attended

Severn Voice: Cllrs Priestley and Keene attended

9. Expenditure/Budget Review/Bank Reconciliation:

It was agreed to approve the expenditure and the budget review.

10. To approve List of Regular Payments under Delegated Authority - noted

11. Correspondence: noted

12. Highways/Public Rights of Way/Bridleways Reports: - noted

13. Change of Location of existing bench at Berkeley Heath:

It was agreed to relocate the bench at Berkeley Heath to opposite side of the road to the verge at the entrance to Ironmongers Lane.

14. New location for bench at Slimbridge Lane:

It was agreed to apply to GCC Highways to install a bench at Slimbridge Lane

15. Parish Verge Cutting:

The council agreed retrospectively to the contact with GCC Highways and Mr D Davies Contractor for the parish verge cutting for year 2020/2021

16. Audit and Accounts 2020/2021:

- a. Section 1 - To approve the Statement of accounts for Hamfallow Parish Council
It was agreed to approve the Statement of Accounts for Hamfallow Parish Council
- b. Section 2 - To approve the Annual Governance Statement for Hamfallow Pariah Council
It was agreed to approve the Annual Governance Statement for Hamfallow Parish Council
 - o Certificate of Exemption
The council agreed to a Certificate of Exemption
 - o Approval of Accounts for 31st March 2021
It was agreed to approve the accounts to 31st March 2021

17. Internal Auditor Report:

The report from the Internal Auditor was duly noted and it was agreed to action the summary of Recommendations

18. Internal Auditor GAPTC Irena Litton:

The council agreed to the payment to GAPTC of £175.00 for the Internal Audit

19. Items for the next meeting/Any other business:

- 20. The next meeting of Hamfallow Parish Council is Thursday 1st July 2020 at 7.15 pm at Priorswood Cottage, Slimbridge.

The chair Cllr Heather Priestley formally closed the meeting at 9.46 pm.

Signed:.....

Dated:.....