

HAMFALLOW PARISH COUNCIL

Meeting at Vale View Meeting Room at Cattle Country

Thursday 2nd May 2019

7.30 pm

AGENDA

Public Discussion – 20 minutes

Public Discussion time is the part of the meeting that gives the opportunity for members of the public to bring to the Council's attention any issues of concern or interest

County and District Councillors have the opportunity to give their reports

1. Opening of Meeting
2. Apologies
3. Election of Chair
4. Election of Vice Chair and Outside Committee Representatives
5. Approval of Minutes of previous meeting
6. Planning:
 - a. Planning Decisions – see attached
 - b. Any declarations of Interest
 - c. New Applications
7. Clerk/Committee Reports – see attached
8. Expenditure/Budget Review/Bank Reconciliation – see attached
9. Correspondence – see attached
10. Sharpness Community Swimming Pool Trust – sent by email
11. Parish Verge Cutting – To retrospectively agree to the contact with GCC Highways and Mr D Davies Contractor for year 2019/2020
12. Audit and Accounts 2018/2019
 - o Internal Auditor Report - sent by email
 - o Certificate of Exemption
 - o Approval of Accounts for 31st March 2019 – to be distributed at the meeting
 - a) Section 1 - Annual Governance Statement 2018/19 – to be distributed at the meeting
 - b) Section 2 - Accounting Statements 2018/19 – to be distributed at the meeting
13. To note Highways/Public Rights of Way/Bridleways Reports
14. Bulb planting
15. Telephone Boxes update
16. Defibrillator
17. Neighbourhood Warden
18. Facebook
19. Items for next meeting/Any other Business
20. Next meeting of Hamfallow Parish Council is Thursday July 4th July 2019 at the Vale Meeting Room, The Barn, Cattle Country.

Minutes of
Hamfallow Parish Council Meeting
Thursday 2nd May 2019 at 7.30pm
At Cattle Country, Berkeley Heath

Present: Cllrs: Heather Priestley (Chair)
Jerry Fowler
Liz Lane
Ben Keene
Maureen McIntyre
Bill Payne

District Cllr Jones
County Councillor Tipper
Caroline Child (Clerk)

Public Discussion – 20 minutes

Mrs S Boyce from Wanswell spoke to the council regarding planning application S19/0767/HHOLD

District councillor Jones and County Councillor Tipper exchanged information with Hamfallow Councillors

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

Cllrs Chandler, McStea, District Cllrs Craig, Green, PCSO Mike Trebble and Neighbourhood Warden Simon Moulding gave their apologies

3. Election of Chair:

Cllr Priestley was duly elected as Chairman of the Hamfallow Parish Council
To accept the declaration of acceptance of office for the Chairman
The declaration of acceptance of office for the Chairman was duly accepted

4. Election of Vice and Outside Committee Representatives:

Vice Chair: Cllr Fowler
Berkeley Burial Committee Reps: Cllrs McStea and McIntyre
Parochial Trust Rep: Cllr Priestley
Berkeley Grammar School Rep: Cllr Chandler
Snow Warden: Cllr McStea
Magnox SSG Rep: Cllr Chandler
Public Rights of Way Rep: Cllr s Payne and Mcstea
Tree Warden: Cllr Payne
Highways/Road Safety Rep: Cllr Fowler and Keene
Community Safety Officer: Cllr McStea and Fowler
Rural Transport & Heath Rep: Cllr Priestley
Neighbourhood Plan Reps: Cllr Chandler, Priestley, Keene and Fowler
Website/Social Media Co-ordinators – Cllr s Lane and Keene

5. Minutes of previous meeting:

Minutes of the previous meeting held on the 6th March 2019 were read and verified by Cllr Priestley (Chair).

6. Planning:

- a. Planning Decisions - noted
- b. Any declarations of Interest - none
- c. New Applications - S19/0767/HHOLD – the council had no objections to this application

7. Committee Reports/Clerks Report: noted

Berkeley Burial Committee: Cllrs McIntyre and McStea attended.

Road Safety Partnership: Cllr Keene attended

Severn Voice: Cllr Priestley attended

SDC Planning Meeting: Cllr Chandler and Keene attended

Neighbourhood Plan: Cllr Fowler and Keene attended

Cllr McIntyre reported potholes on the road from The Salmon to Barrett's Corner

8. Expenditure/Budget Review/Bank Reconciliation:

It was agreed to approve the expenditure and the budget review.

9. Correspondence: noted

10. Sharpness Community Swimming Pool Trust:

It was agreed to make a donation of £500.00 to the Sharpness Community Swimming Pool Trust..

11. Parish Verge Cutting:

The council agreed to the contact with GCC Highways and Mr D Davies Contractor for the parish verge cutting for year 2019/2020

12. Audit and Accounts 2018/2019:

Internal Auditor Report

The report from the Internal Auditor was duly noted and it was agreed to action the summary of Recommendations

Certificate of Exemption

The council agreed to a Certificate of Exemption

Approval of Accounts for 31st March 2019

It was agreed to approve the accounts to 31st March 2019

- a. Section 1 - To approve the Statement of accounts for Hamfallow Parish Council

It was agreed to approve the Statement of Accounts for Hamfallow Pariah Council

- b. Section 2 - To approve the Annual Governance Statement for Hamfallow Pariah Council

It was agreed to approve the Annual Governance Statement for Hamfallow Parish Council

13. Highways/Public Rights of Way/Bridleways Reports: - noted

14. Bulb Planting:

The council agreed to plant bluebell bulbs on Breadstone Corner in the autumn.

15. Telephone Boxes:

The council agreed to replace the plastic panels for glass panels in the telephone boxes and to have the Halmore telephone box glass cleaned twice yearly. The council agreed the Wanswell telephone box to be cleaned more regular if the telephone box is eventually to be turned into a Defibrillator Station.

16. Defibrillator:

The council agreed to look into having a defibrillator fitted into the Wanswell telephone box.

17. Neighbourhood Warden:

The council discussed the Neighbourhood Warden Service, Cllrs Priestley and Keene will be attending the Joint Cluster Meeting at Stroud District Council on Wednesday 26th June 2019 and find out more regarding the Service.

18. Facebook:

The council agreed for Cllr Keene taking the lead in Social Media for Hamfallow Parish Council

19. Items for the next meeting/Any other business

Bus Shelter

20. The next meeting of Hamfallow Parish Council is Thursday 4th July 2019 at 7.30pm at Vale View Room, The Barn, Cattle Country.

The chair Cllr Heather Priestley formally closed the meeting at 9.40pm.

Signed:.....

Dated:.....