

HAMFALLOW PARISH COUNCIL

Meeting at Vale View Meeting Room at Cattle Country

Thursday 4th May 2017

7.45 pm

AGENDA

Public Discussion – 20 minutes

Public Discussion time is the part of the meeting that gives the opportunity for members of the public to bring to the Council's attention any issues of concern or interest

County and District Councillors have the opportunity to give their reports

1. Opening of Meeting
2. Apologies
3. Election of Officers and Outside Committee Representatives
4. Approval of Minutes of previous meeting
5. Planning:
 - a. Planning Decisions
 - b. Any declarations of Interest
 - c. New Applications – S.17/0884/FUL, Neals Barn, Breadstone, Berkeley, Gloucestershire. Two storey extension and conversion of attached barn to create additional living space plus a detached garage – to be distributed at the meeting
6. Clerk/Committee Reports – see attached
7. Expenditure/Budget Review – see attached
8. Correspondence – see attached
9. Internal Auditor Report - to be distributed at the meeting
10. Approval of Accounts for 31st March 2017 – to be distributed at the meeting
 - a. Section 1 - Annual Governance Statement 2016/17
 - b. Section 2 - Accounting Statements 2016/17
11. Review Standing Orders and Financial Regulations – sent by email
12. Neighbourhood Plan – see attached letter from Hinton Parish Council
13. Wanswell and Halmore Telephone Boxes
14. Highways/Public Rights of Way/Bridleways
15. Berkeley Bridge Closure update
16. Defibrillators in Hamfallow Parish Update
17. Items for next meeting/Any other Business
18. Next meeting of Hamfallow Parish Council is Thursday July 13th 2017 at the Vale Meeting Room, The Barn, Cattle Country.

Minutes of
Hamfallow Parish Council Meeting
Thursday 4th May 2017 at 7.30pm
At Cattle Country, Berkeley Heath

Present: Cllrs: Heather Priestley (Chairman)
Steve Chandler
Liz Lane
Dave Hamblin
Maureen McIntyre

District Cllrs Craig, Jones and Wride

Caroline Child (Clerk)

Public Discussion – 20 minutes

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

Councillors Fowler,, McStea, County Councillor Tipper along with PCSO Mike Trebble and Neighbourhood Warden Lisa Ellis gave their apologies.

3. Elections of Officers and Outside Committee Representatives:

Cllr Priestley was elected as Chairman
Cllr Fowler was elected as Vice Chairman
Berkeley Burial Committee Reps: Cllr Hamblin and McIntyre
Parochial Trust Rep: Cllr Priestley
Berkeley Grammar School Rep: Cllr Chandler
Snow Warden: Cllr McStea
Magnar SSG Rep: Cllr Chandler
Public Rights of Way Rep: Cllr Priestley and Mcstea
Tree Warden: Cllr Priestley
Highways/Road Safety Rep: Cllr Fowler
Community Safety Officer: Cllr McStea and Fowler
Rural Transport & Heath Rep: Cllr Priestley
Parish Plan Reps: Cllr Chandler, Lane and Fowler
Website Co-ordinator – Cllr Lane

4. Minutes of previous meeting:

Minutes of the previous meeting held 2nd March 2017 were read and verified by Cllr Priestley (Chair).
It was noted Councillor Chandler had been omitted from the minutes as present at the meeting held on January 12th 2017.

5. Planning:

- a. Planning Decisions - noted
- b. Any declarations of Interest - none
- a. New Applications – – S.17/0884/FUL, Neales Barn, Breadstone, Berkeley, Gloucestershire.
Two storey extension and conversion of attached barn to create additional living space plus a detached garage– noted and comment sent to SDC

6. Committee Reports/Clerks Report: noted

Berkeley Burial Committee: Cllrs Hamblin and McIntyre attended
SSG: Cllr Chandler attended

7. Expenditure/Budget Review:

It was agreed to approve the expenditure and the budget review.

8. **Correspondence:**

It was agreed by Hamfallow Parish Council to make a contribution of £500 to SARA Rescue

9. **Internal Auditor Report:**

The report from the Internal Auditor was duly noted and it was agreed that no action was necessary at this time

10. **Approval of Accounts for 31st March 2017:**

To approve the accounts to 31st March 2017

It was agreed to approve the accounts to 31st March 2017

- a. Section 1 - To approve the Statement of accounts for Hamfallow Parish Council

It was agreed to approve the Statement of Accounts for Hamfallow Pariah Council

- b. Section 2 - To approve the Annual Governance Statement for Hamfallow Pariah Council

It was agreed to approve the Annual Governance Statement for Hamfallow Parish Council

11. **Review of Standing Order and Financial Regulations:**

The council reviewed the Standing Order and Financial Regulations no changes were made.

12. **Neighbourhood Plan:**

Cllr Craig discussed the advantages of a Neighbourhood Plan to councillors. Hamfallow Parish Council is going to consult with neighbouring parishes their interest in having a Neighbourhood Plan

13. **Wanswell and Halmore Phone Boxes:**

The council agreed to look at fitting a defibrillator in the Wanswell phone box and repairing the missing telephone signs in the Halmore Phone Box and replacing the broken lights in both phone boxes.

14. **Highways/Public Rights of Way/Bridleways Report: - noted**

15. **Berkeley Bridge Update:** - noted

16. **Defibrillators in Hamfallow Parish update:** - noted

17. **Items for next meeting/Any other Business:**

Notice board at Bus stop at Hamfallow Court

The chair Cllr Heather Priestley formally closed the meeting at 9pm.

The next meeting of Hamfallow Parish Council is Thursday 29th June 2017 at 7.30pm at Vale View Room, The Barn, Cattle Country.

Signed:.....

Dated:.....