

HAMFALLOW PARISH COUNCIL

*You are hereby summoned to attend a Virtual Zoom Meeting of
Hamfallow Parish Council
On Monday 15th June 2020
at 7.30 pm*

AGENDA

Public Discussion – 20 minutes

Public Discussion time is the part of the meeting that gives the opportunity for members of the public to bring to the Council's attention any issues of concern or interest

1. Opening of Meeting
2. Apologies and Absence
3. Declarations of Interest - Councillors will have the opportunity to declare any interest relating to items on the agenda
4. Approval of Minutes of previous meeting – see attached
5. Delegate of Authority (Due to Covid19) To agree that the clerk was given authority to deal with the ongoing needs of the council including online banking. As from 23rd March 2020 until the end of lockdown.
6. To note the Annual Parish Meeting on the 14th May 2020 was cancelled due to government restrictions on gatherings of more than two people.
7. To note the requirement of an Annual Meeting is has been removed although the council may choose to hold one, the current chair will remain in place until an annual meeting is held.
8. Planning:
 1. Planning Decisions – see attached
 2. Any declarations of Interest
 3. New Applications – S.20/0903/FUL, Villa Lausanne, The Common, Berkeley Heath – Change of use from one dwelling to two & erection of single storey side extension
9. Clerk/Committee Reports – see attached
10. To note Highways/Public Rights of Way/Bridleways Reports
11. Expenditure/Budget Review/Bank Reconciliation – see attached
12. Parish Verge Cutting – To retrospectively agree to the contact with GCC Highways and Mr D Davies Contractor for year 2020/2021
13. Audit and Accounts 2019/2020
 - Section 1 - Annual Governance Statement 2019/20 – sent by email
 - Section 2 - Accounting Statements 2019/20 – sent by email
 - o Certificate of Exemption
 - o Approval of Accounts for 31st March 2020 – sent by email
14. Internal Auditor Report – sent by email
15. Internal Auditor GAPTC Irena Litton
To approve payment to GAPTC of £165.00 for the Internal Audit
16. Booster Boxes
To agree retrospectively the budget donation for the Booster Boxes for Hamfallow Parishioners
17. Sharpness Community Swimming Pool
18. Slimbridge Gateways
19. Items for next meeting/Any other Business
20. Next meeting of Hamfallow Parish Council TBC

Minutes of
Hamfallow Parish Council Meeting
Thursday 15th June 2020 at 7.30pm
Zoom Virtual Meeting

Present: Cllrs: Heather Priestley (Chair)
Steve Chandler
Liz Lane
John McStea
Bill Payne
Jerry Fowler
Ben Keene

Caroline Child (Clerk)

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies and Absence

Councillor McIntyre gave her apologies

3. Declarations of Interest:

There were no declarations of interest.

4. Minutes of previous meeting:

Minutes of the previous meeting held on the 5th March 2020 were read and verified by Cllr Priestley (Chair).

5. Delegate of Authority (Due to Covid19):

The council agreed that the clerk was given authority to deal with the ongoing needs of the council including online banking. As from 23rd March 2020 until the end of lockdown.

6. To note the Annual Parish Meeting on the 14th May 2020 was cancelled due to government restrictions on gatherings of more than two people – noted

7. To note the requirement of an Annual Meeting is has been removed although the council may choose to hold one, the current chair will remain in place until an annual meeting is held - noted

8. Planning:

- a. Planning Decisions
- b. Any declarations of Interest
- c. New Applications - S.20/0903/FUL, Villa Lausanne, The Common, Berkeley Heath – Change of use from one dwelling to two & erection of single storey side extension – the council had no objections to this application

9. Committee Reports/Clerks Report: - noted

10. Highways/Public Rights of Way/Bridleways Reports: - noted

11. Expenditure/Budget Review/Bank Reconciliation:

It was agreed to approve the expenditure and the budget review.

12. Parish Verge Cutting – To retrospectively agree to the contact with GCC Highways and Mr D Davies Contractor for year 2020/2021 – The council agreed to retrospectively agreed to the contracts with GCC Highways and Mr D Davies.

13. Audit and Accounts 2019/2020

Section 1 - Annual Governance Statement 2019/20 – It was agreed to approve the Statement of Accounts for Hamfallow Parish Council

Section 2 - Accounting Statements 2019/20 – It was agreed to approve the Annual Governance Statement for Hamfallow Parish Council

Certificate of Exemption - The council agreed to a Certificate of Exemption

Approval of Accounts for 31st March 2020 – It was agreed to approve the accounts to 31st March 2020

Internal Auditor Report – The report from the Internal Auditor was duly noted and it was agreed to action the summary of Recommendations

14. Internal Auditor GAPTC Irena Litton

To approve payment to GAPTC of £165.00 for the Internal Audit – The council approved payment to GAPTC for the Internal Audit.

15. Booster Boxes

To agree retrospectively the budget donation for the Booster Boxes for Hamfallow Parishioners – The council agreed retrospectively to donate towards the Booster Boxes for Hamfallow parishioners.

16. Sharpness Community Swimming Pool – noted

17. Slimbridge Gateways

The council discussed Slimbridge Gateways extensively and asked the clerk to contact Slimbridge Clerk with some further questions and report back to the July Meeting.

18. Items for next meeting/Any other Business

19. Next meeting of Hamfallow Parish Council Thursday 30th July 2020.

The chair Cllr Heather Priestley formally closed the meeting at 20.57pm.

Signed:..... **Dated:**.....