

HAMFALLOW PARISH COUNCIL

Meeting at Vale View Meeting Room at Cattle Country

Thursday 11th January 2018

7.30 pm

AGENDA

Public Discussion – 20 minutes

Public Discussion time is the part of the meeting that gives the opportunity for members of the public to bring to the Council's attention any issues of concern or interest

County and District Councillors have the opportunity to give their reports

1. Opening of Meeting
2. Apologies
3. Approval of Minutes of previous meeting
4. Planning:
 - a. Planning Decisions
 - b. Any declarations of Interest
 - c. New Applications – S.17/2840/FUL – paperwork will be distributed at the meeting
5. Clerk/Committee Reports – see attached
6. Expenditure/Budget Review/Reconciliation – see attached
7. Correspondence
8. Highways/Public Rights of Way/Bridleways
9. Berkeley Burial Committee Budget Proposal
10. Appointment of Internal Auditor Peter Newman
11. Risk Assessment review
12. Items for next meeting/Any other Business
13. The March meeting of Hamfallow Parish Council is Thursday 1st March 2018 at the Vale Meeting Room, The Barn, Cattle Country.

Minutes of
Hamfallow Parish Council Meeting
Thursday 11th January 2018 at 7.30pm
At Cattle Country, Berkeley Heath

Present: Cllrs: Heather Priestley (Chairman)
Jerry Fowler
Steve Chandler
Liz Lane
Maureen McIntyre
John McStea

District Cllr Gordon Craig

Caroline Child (Clerk)

Public Discussion – 20 minutes

District Cllr Gordon Craig exchange information with councillors

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting. Cllr Priestley welcomed resident Mr B Payne to the meeting.

2. Apologies:

Cllr Hamblin, County Cllr Tipper and District Councillors Jones and Wride, PCSO Mike Trebble and Lisa Ellis Neighbourhood Warden gave their apologies.

3. Minutes of previous meeting:

Minutes of the previous meeting held on the 2nd November 2017 were read and verified by Cllr Priestley (Chair).

4. Planning:

- a. Planning Decisions - noted
- b. Any declarations of Interest - none
- c. New Applications - S.17/2840/FUL, – The council had no objections to the six shepherd huts, the council did had reservations regarding the application for the area to be used as a wedding venue. The clerk was instructed to speak with the planning officer regarding the council's reservations.

5. Committee Reports/Clerks Report: noted

Berkeley Burial Committee: Cllrs Hamblin and McIntyre attended.

Berkeley Parochial Trust: Cllr Priestley attended

Cluster Meeting: Cllr Priestley, McStea and McIntyre attended

6. Expenditure/Budget Review:

It was agreed to approve the expenditure and the budget review.

7. Correspondence: noted

8. Highways/Public Rights of Way/Bridleways Report: - noted

It was agreed to clear the brambles and saplings around the area surrounding the green open reach boxes at Wanswell to give better visibility for drivers leaving the junction.

Cllr Chandler informed the council four street lights were not working at the Junction of Halmore Lane and needed to be reported. Clerk was instructed to report the non working street lights to Street Lighting

9. Berkeley Burial Committee:

The council agreed to the BBC budget proposal contribution for 2018 -2019.

10. Appointment of Internal Auditor Peter Newman:

The council agreed to employ Peter Newman as internal auditor.

11. Risk Assessment Review 2018:

Cllrs Priestley and Lane agreed to review the Risk Assessment

12. Items for the next meeting/Any other business

13. The next meeting of Hamfallow Parish Council is Thursday 1st March at 7.30pm at Vale View Room, The Barn, Cattle Country.

The chair Cllr Heather Priestley formally closed the meeting at 9.10pm.

Signed:..... Dated:.....