



Thursday 27<sup>th</sup> October 2022

*Members of Hamfallow Parish Council  
are hereby summoned to attend for the purpose of transacting the business as set out below  
On Thursday 3<sup>rd</sup> November 2022 at 6.00 pm  
At Slimbridge Village Hall, Slimbridge*

Clerk to Hamfallow Parish Council

### **AGENDA**

*All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions*

*. Matt Bacon from Sharpness LLP will give councillors a brief update of the status of their plans*

1. Opening of Meeting
2. Apologies
3. Declarations of Interest - Councillors will have the opportunity to declare any interest relating to items on the agenda
4. Approval of Minutes of previous meeting – sent via email
5. Planning Decisions – sent via email
6. Clerk/Committee Reports – sent via email
7. Expenditure/Budget Review/Bank Reconciliation – sent via email
8. Berkeley Burial Committee Contribution 2023 - 2024
9. Budget Proposal 2023 – 2024 – to be distributed at the meeting
10. To note Highways/Public Rights of Way/Bridleways Reports
11. Council to adopt revised Risk Assessment 2023/24 – sent via email
12. Grass Cutting
13. Noticeboard Project – sent via email
14. Marking King Charles Coronation on 6<sup>th</sup> May 2023
15. Jubilee Trees  
*Cllr Priestley will report to council*
16. Items for next meeting/Any other Business
17. Next meeting of Hamfallow Parish Council is Thursday 19<sup>th</sup> January 2023 at 7.00pm at Slimbridge Village Hall, Slimbridge

**Minutes of**  
**Hamfallow Parish Council Meeting**  
**Thursday 3<sup>rd</sup> November at**  
**Slimbridge Village Hall**  
**At 7.00 pm**

Present: Cllrs: Heather Priestley (Chair)  
Jerry Fowler  
Steve Chandler  
Ben Keene  
Phil King  
Liz Lane  
County Cllr Tipper and District Cllr Craig  
PCSO Mike Trebble  
  
Caroline Child (Clerk)

*All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions*

*. Matt Bacon from Sharpness LLP and the team gave councillors a brief update of the status of their plans*

**1. Opening of Meeting:**

Cllr Priestley (Chair) welcomed everyone to the meeting

**2. Apologies:**

Apologies were received from Cllr McStea, Payne and Wright and District Cllr Jones and Green

**3. Declarations of Interest:**

There were no declarations of interest.

**4. Minutes of previous meeting:**

Minutes of the previous meeting held on the 1<sup>st</sup> September 2022 were read and verified by Cllr Priestley (Chair).

**5. Planning:**

- a) Planning Decisions - noted
- b) Any declarations of Interest - none
- c) New Applications – none.

**6. Committee Reports/Clerks Report: – noted**

BBC – Cllr Keene and Mcstea attended  
Berkeley Parochial Trust – Cllr Priestley will attend a meeting before the January meeting  
Severn Voice - Cllr Priestley will be attending a meeting later in November  
SCG – Cllr Chandler attended  
County Cllr Tipper and District Cllrs Craig exchanged information with councillors  
PCSO Mike Trebble attended the meeting and gave councillors a brief report on crime statistics in Hamfallow Parish

**7. Expenditure/Budget Review/Bank Reconciliation: - noted**

Councillors reviewed the budget vs spend report for 2022-2023 and agreed it is running in line with the budget agreed.

**8. Berkeley Burial Committee Contribution 2023 -2024:**

It was agreed to accept the Hamfallow Parish Contribution to Berkeley Burial Committee

**9. Budget Proposal 2023 - 2024:**

Cllr King put forward the recommendations on behalf of the Finance Committee for the Budget Proposal for 2023 – 2024

The council agreed the recommendations from the Finance Committee for the Budget Proposal 2023/24 The Council agreed to adopt the proposed budget for the year ended 31st March 2024. The Council agreed a precept of £30,000 (thirty thousand pounds) for the year 1st April 2023 to 31st March 2024

Cllr Chandler left the meeting at 20.49

**10. Highways/Public Rights of Way/Bridleways Reports:** - District Cllr Craig liaised with clerk and County Cllr Tipper regarding the payment of a kissing gate at Sanigar Lane

**11. Council to adopt revised Risk Assessment 2023/24:**

Councillors agreed to adopt the revised Risk Assessment 2023 - 24

**12. Grass Cutting:**

Councillors agreed to pay the grass cutter who cuts the six corners in the parish a one of cost-of-living payment of £45.00 towards fuel costs incurred in the 2022 -23 grass cutting season.

**13. Noticeboard Project:**

Cllr King brought back a comprehensive noticeboard report as requested by council in their September meeting. Cllr King recommended unfortunately all the noticeboards were over 20 years old and had come to the end of their life and needed to be replaced. Councillors agreed to apply to the community fund for funding of new noticeboards in the parish. Councillors agreed to the Refreshment Fund that would be implemented in the new budget proposal for further maintenance of parish assets in the future.

**14. Marking King Charles Coronation on the 6<sup>th</sup> May 2023:**

Councillors agreed to planting two trees on Breakstone Corner as a mark of King Charles Coronation in May 2023.

**15. Jubilee Trees:**

Cllr Priestley updated councillors that due to costings this project would no longer take place.

**16. Items for next meeting/Any other Business**

**17. The next meeting of Hamfallow Parish Council is Thursday 19<sup>th</sup> January 2023 at 7pm, to be held at Slimbridge Village Hall**

The chair Cllr Heather Priestley formally closed the meeting at 21.25 pm.

**Signed:..... Dated:.....**