



Thursday 23rd February 2023

*Members of Hamfallow Parish Council
are hereby summoned to attend for the purpose of transacting the business as set out below
On Thursday 2nd March 2023 at 7.00 pm
At Slimbridge Village Hall, Slimbridge*

Clerk to Hamfallow Parish Council

AGENDA

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions

1. Opening of Meeting
2. Apologies
3. Declarations of Interest - Councillors will have the opportunity to declare any interest relating to items on the agenda
4. Approval of Minutes of previous meeting – sent via email
5. Planning Decisions – sent via email
6. Clerk/Committee Reports – sent via email
7. Finance/Budget Review – Finance Report sent via email/Budget Review to be handed out at the meeting
 - Parish Budget Change Control Procedure – Cllr King will update councillors on this item
8. To note that a check of the quarterly accounts and internal controls has been undertaken
9. Parish and Town Council Charter
10. Risk Assessment

Cllrs Priestley and Lane will update councillors on the reviewed Risk Assessment.

 - Bus Shelter
 - Defibrillator
 - Dog Bin
11. Proposed new Meeting Venue

Cllrs Priestley, Fowler, Chandler and Payne will update councillors on viewing of new meeting venue of the Guide and Scout Hut at Sharpness
12. To note Highways/Public Rights of Way/Bridleways Reports
 - Replacement of Kissing Gate – Sanigar Lane
 - Replacement of Footpath Gate – Halmore Lane
13. Items for next meeting/Any other Business
14. Next meeting of Hamfallow Parish Council is Thursday 11th May 2023 at 7.00pm at TBC

Minutes of
Hamfallow Parish Council Meeting
Thursday 2nd March 2023 at
Slimbridge Village Hall
At 7.00 pm

Present: Cllrs: Heather Priestley (Chair)
Jerry Fowler (Vice Chair)
Steve Chandler
Phil King
John McStea
Liz Lane
Bill Payne
Ben Keene
County Cllr Tipper and District Cllrs Craig and Green

Caroline Child (Clerk)

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions

Police Sergeant Garrett Gloyn attended the parish meeting and introduced himself to council and what his objectives were within the Hamfallow Parish. Police Sergeant Garrett Gloyn relevant issues within Hamfallow Parish

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

Apologies were received from District Cllr Jones. Cllr Wright was not present.

3. Declarations of Interest:

There were no declarations of interest.

4. Minutes of previous meeting:

Minutes of the previous meeting held on the 19th of January were read and verified by Cllr Priestley (Chair).

5. Planning:

- a) Planning Decisions - noted.
- b) Any declarations of Interest - none
- c) New Applications – none.

6. Committee Reports/Clerks Report: – noted.

SSG – Cllr Chandler attended.
BBC – Cllrs McStea and Keene attended.
BPT – Cllr Priestley was unable to attend and sent her apologies.
BGS – Cllr Chandler attended.
Flood Warden Course – Cllr King attended.

7. Finance/Budget Review: - noted.

Councillors reviewed the budget vs spend report for 2022-2023 and agreed it is running in line with the budget. agreed.

- Parish Budget Change Control Procedure – Cllr King discussed a document Budget Change Guidelines to work alongside the Budget Review, it was agreed to adopt this document to work alongside the Budget Review and the amendments on the budget review Cllr King also proposed.

8. To note that a check of the quarterly accounts and internal controls has been undertaken- noted.

9. Parish and Town Council Charter

Hamfallow Parish Council agreed to adopt Stroud District Council Parish and Town Council Charter

10. **Risk Assessment:**

Cllrs Priestley updated councillors on the Risk Assessment. Cllrs agreed the Risk Assessment was reviewed
Dog Waste Bin

Cllr Priestley reported to Councillors the Dog Waste Bin was in a very bad state and a lot of rust corrosion around the opening.

The clerk reported she had spoken to SDC Environmental Services and the bin was to be replaced with a new one. All councillors agreed.

Wanswell Phone Box Defibrillator

Cllr Priestley reported that the Defibrillator Phone Box was very dirty inside and needed a cleaned on a regular basis,

The clerk reported it would be cleaned inside quarterly at the same time the window cleaner does the outside window glass. All councillors agreed.

Wanswell Bus Shelter

Cllr Priestley reported that walking to and from the Wanswell bus stop was on very uneven ground especially for elderly residents of the parish, Councillors asked the clerk to investigate to whether a path from the road to the phone box was feasible. Clerk to contact GCC Highways and report back at the May meeting.

11. **Proposed new Meeting Venue:**

Cllrs Priestley, Fowler, Chandler and Payne updated councillors on their viewing of the Guide Hut as the new meeting venue of the council. It was reported it was suitable and had all the facilities which the council needed to hold meetings there. It was agreed to contact the Guide Hut to arrange to hold the next meeting of the council in May at the Guide Hut. It was agreed to have a trial period of 12 months at the Guide Hut.

12. **Highways/Public Rights of Way/Bridleways Reports:**

Kissing Gate – Sanigar Lane – community funding grant successful

Footpath Gate – Halmore Lane – community funding grant applied for. Awaiting Decision.

13. **Items for next meeting/Any other Business**

Cllr Chandler reported to council correspondence received from the Vale of Berkeley Railway

Next meeting of Hamfallow Parish Council is Thursday 11th May 2023 at 7.00pm at Guide Hut, Sanigar Lane

The vice chair Cllr Heather Priestley formally closed the meeting at 21.00 pm.

Signed:.....

Dated:.....