



Thursday 30th June 2022

*Members of Hamfallow Parish Council
are hereby summoned to attend for the purpose of transacting the business as set out below
On Thursday 7th July 2022 at 7.00 pm
At Oldlands Cricket Club, Wanswell*

Clerk to Hamfallow Parish Council

AGENDA

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions

1. Opening of Meeting
2. Apologies
3. Declarations of Interest - Councillors will have the opportunity to declare any interest relating to items on the agenda
4. Approval of Minutes of previous meeting – see attached
5. Planning:
 - a. Planning Decisions – see attached
 - b. Any declarations of Interest
 - c. New Applications
6. Clerk/Committee Reports – see attached
7. Correspondence – see attached
8. Expenditure/Budget Review/Bank Reconciliation – see attached
9. To receive the first quarterly Budget vs spend report for the 2022-2023 accounts
10. To note that a check of the first quarterly accounts and internal controls has been undertaken
11. To note Highways/Public Rights of Way/Bridleways Reports
12. To review Insurance cover – sent via email
13. To review all policies - sent via email

Code of Conduct
GDPR General Privacy notice
GDPR Privacy notice for staff, Councillors and Role Holders
Grants Policy and Application Form
Standing Orders
Financial Regulations

14. Risk Assessment/Asset Register review

15. Grass Cutting

16. Noticeboards

17. Halmore Phone Box

Solar Panels

Book and Seed Exchange Signs

18. Jubilee Trees – Cllr Priestley will report of progress

19. To agree the dates of Hamfallow Parish Council Meetings up to 31st March 2023

5th May 2022

7th July 2022

1st September 2022

3rd November 2022

19th January 2023

2nd March 2023

20. Items for next meeting/Any other Business

21. Next meeting of Hamfallow Parish Council is Thursday 1st September 2022 at 7.00pm at Oldlands Cricket Club, Wanswell

Hamfallow Parish Council
Mrs C Child
clerk@hamfallow-pc.gov.uk
07712341577

Minutes of
Hamfallow Parish Council Meeting
Thursday 7th July 2022 at
Oldlands Cricket Club, Wanswell
At 7.00 pm

Present: Cllrs: Heather Priestley (Chair)
Steve Chandler
Jerry Fowler
Ben Keene
Bill Payne
Phil King
Jim Wright
John McStea (via Zoom)

District Cllr Green

Caroline Child (Clerk)

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

Apologies were received from Cllr Lane and District Cllrs Jones and Craig. Matt Bacon from Sharpness LLP sent their apologies. The council agreed to invite Matt back to the September meeting

3. Declarations of Interest:

Cllr Wright declared an interest on item 7 on the agenda.

4. Minutes of previous meeting:

Minutes of the previous meeting held on the 3rd March 2022 were read and verified by Cllr Priestley (Chair). Cllr King pointed out his name had been included in the names attending the meeting in May. Cllr Fowler pointed out he was not present at the meeting in May.

5. Planning:

- a) Planning Decisions - noted
- b) Any declarations of Interest - none
- c) New Applications – none

6. Committee Reports/Clerks Report: – noted

BBC – Cllr Keene and Mcstea attended
Berkeley Parochial Trust – Cllr Priestley attended
SCG – Cllr Chandler attended
District Cllr Green exchanged information with councillors

7. Correspondence: - noted

8. Expenditure/Budget Review/Bank Reconciliation: - noted

9. To receive the first quarterly Budget vs spend report for the 2022-2023 accounts.

Councillors reviewed the budget vs spend report for 2022-2023 and agreed it is running in line with the budget agreed.

10. To note that a check of the first quarterly accounts and internal controls has been undertaken – noted

11. To note Highways/Public Rights of Way/Bridleways Reports

The clerk was instructed to arrange a meeting with the GCC Highways regarding the B4066 junction with Sanigar Lane

12. To review Insurance cover – noted

13. To review all policies - noted

Code of Conduct
GDPR General Privacy notice
GDPR Privacy notice for staff, Councillors and Role Holders
Grants Policy and Application Form
Standing Orders
Financial Regulations

14. **Risk Assessment:**

Cllrs Priestley and Lane did their yearly Risk Assessment Report. They reported the noticeboards are in need of replacing due the polycarbonate fronts have become very hazy thus making reading of the notices very difficult also some of the noticeboards are beginning to become less stable.

Asset Register:

Cllrs reviewed the Asset Register and instructed the clerk to add on the Bus Shelter at Berkeley Heath

15. **Grass Cutting:**

It was agreed with the cost of living rising considerably the council would look at the cost of fuel to cut the village corners at their September meeting.

16. **Noticeboards:**

Councillors agreed to replacing the noticeboards within the parish, The clerk was instructed to obtain three quotes and bring back to the September meeting.

17. **Halmore Phone Box:**

Solar Panels
Councillors agreed to defer this to the September meeting
Book and Seed Exchange Signs
Councillors agreed to order signs for the Book Exchange. Cllr Keene will investigate costing

18. **Jubilee Trees:**

Cllr Priestley reported she had been in contact with Ernest Cook Trust. Cllr Priestley reported there may be possibility Ernest Cook Trust may have an area to plant some trees to mark the queens jubilee. Cllr King reported the Forest Commission may be able to help with the cost of the trees. Cllr Priestley will contact the Forestry Commission and report back to the council in their September meeting with any progress made.

19. To agree the dates of Hamfallow Parish Council Meetings up to 31st March 2023 - noted

20. Items for next meeting/Any other Business

21. The next meeting of Annual Meeting of Hamfallow Parish Council is Thursday 1st September 2022 at 7pm, to be held at Slimbridge Village Hall

The chair Cllr Heather Priestley formally closed the meeting at 21.15 pm.

Signed:..... Dated:.....