



Thursday 11th January 2024

Members of Hamfallow Parish Council are hereby summoned to attend for the purpose of transacting the business as set out below
On Thursday 18th January 2024 at 7 pm Guide Hut, Sanigar Lane

C. M. Child

Clerk to Hamfallow Parish Council

AGENDA

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions.

1. Opening of Meeting
2. Apologies
3. Declarations of Interest - Councillors will have the opportunity to declare any interest relating to items on the agenda.
4. Approval of Minutes of previous meeting – sent via email.
5. Planning:
 - a. Planning Decisions – sent via email.
6. County and District Councillors share information.
7. Clerk Report – sent via email
8. Expenditure/Budget Review/Bank Reconciliation – sent via email.
9. Correspondence
10. National Salary Award 2023 -2024
To agree retrospectively the 2023 – 2024 National Salary Award to all staff employed by Hamfallow Parish Council, which have been agreed between NALC and SLCC
To consider retrospectively making a pay increase to all staff employed by Hamfallow Parish Council backdated from 1st April 202
11. To receive the quarterly Budget vs, spend report for the 2023 - 2024 accounts.
12. To note that a check of the quarterly accounts and internal controls has been undertaken.
13. To note GAPTC annual subscription has increase for 2024/25
14. Halmore Defibrillator
15. Reserves Policy
16. Biodiversity Policy
17. Risk Assessment of Council Assets
18. To note Highways/Public Rights of Way/Bridleways Reports
19. Sharing Information – Councillors will take this opportunity to share information.
20. Next meeting of Hamfallow Parish Council is Thursday 7th March 2024 at 7.00pm Guide Hut, Sanigar Lane.

Minutes of
Hamfallow Parish Council Meeting
Thursday 18th January 2024
Guide Hut, Sanigar Lane
At 7.00 pm

Present: Cllrs: Heather Priestley (Chair)
Phil King
Jerry Fowler
Liz Lane
Ben Keene
Steve Chandler
County Cllr Tipper
District Cllrs Craig

Caroline Child (Clerk)

PCSO Mike Trebble
Resident Tim Knight

All residents of the Hamfallow Parish are welcome to attend and a period of 20 minutes is set aside for members of the public to raise questions.

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting.

2. Apologies: Cllrs Wright, Mcstea and District Cllr Green and Jones gave their apologies

PCSO MikeTrebble gave councillors a brief comparison report on crimes committed in the Hamfallow Parish.

3. Declarations of Interest:

There were no declarations of interest.

4. Minutes of previous meeting:

Minutes of the previous meeting held on the 2nd November 2023 were read and verified by Cllr Priestley (Chair).

5. Planning:

- a) Planning Decisions - noted.
- b) Any declarations of Interest - none
- c) New Applications – none.

6. County and District share information:

County Cllr Tipper, District Cllr Craig exchanged information with councillors.

7. Clerks Report: - noted.

8. Finance/Budget Review: - noted.

9. Correspondence: - noted

10. National Salary Award 2023 -2024:

The council agree retrospectively to the 2023 – 2024 National Salary Award to all staff employed by Hamfallow Parish Council, which have been agreed between NALC and SLCC
The council agreed retrospectively to making a pay increase to all staff employed by Hamfallow Parish Council backdated from 1st April 2023

11. Councillors reviewed the budget vs spend report for 2023-2024 and agreed it is running in line with the budget agreed.
12. To note that a check of the quarterly accounts and internal controls has been undertaken- noted.
13. To note GAPTC annual subscription has increase for 2024/25 – noted.
14. **Halmore Defibrillator:** - the council agreed to the installation of a new defibrillator on the back of the Halmore Book Exchange, the council are waiting to see if grant funding has been successful to help with the installation of the new defibrillator.

15. **Reserves Policy:** Councillors agreed to adopt the new Reserves Policy as of 18th January 2024

16. **Biodiversity Policy:**

The council agreed to uphold the spirit of the Model Biodiversity Policy but felt that the document in parts did not reflect a rural parish or the capability of a small parish council. It was agreed that Cllr King would draft a more suitable policy to be presented at the March meeting. In the meantime, the council agreed to consider the model policy whilst carrying out its activities.

17. **Risk Assessment of Council Assets:**

Cllrs Priestley and Lane agreed to do the yearly Risk Assessment on the council assets and bring back their findings to the March meeting.

18. **To note Highways/Public Rights of Way/Bridleways:** - noted

19. **Sharing Information:**

BBC – Cllrs Keene attended and shared information to councillors.
BPT – Cllr Priestley attended and shared information to councillors.
SCG – Cllr Chandler attended and shared information to councillors.
Severn Voice – Cllr King attended and shared information to councillors.

Next meeting of Hamfallow Parish Council is Thursday 7th March 2024 at 7.00pm at Guide Hut, Sanigar Lane

The chair Cllr Heather Priestley formally closed the meeting at 21.00 pm.

Signed..... Dated.....