

Minutes of
Hamfallow Parish Council Meeting
Thursday 1st July 2021 at
Priorswood Cottage, Tyndale Road
At 7.15 pm

Present:

Cllrs: Heather Priestley (Chair)
Steve Chandler
Jerry Fowler
Liz Lane
Ben Keene
Phil King
John McStea
Bill Payne

Cllr Tipper
District Cllr's Craig, Green and Jones

Caroline Child (Clerk)

Public Discussion – 20 minutes

1. Opening of Meeting:

Cllr Priestley (Chair) welcomed everyone to the meeting

2. Apologies:

There were no apologies of absence

3. Declarations of Interest:

There were no declarations of interest.

4. Minutes of previous meeting:

Minutes of the previous meeting held on the 13th May 2021 were read and verified by Cllr Priestley (Chair).

5. Planning:

- a. Planning Decisions - noted
- b. Any declarations of Interest - none
- c. New Applications - noted

6. Committee Reports/Clerks Report – noted

The clerk made the councillors aware a payment from SDC CIL contribution for £78.59, reference the property Villa Lausanne, The Common, Berkeley Heath.

Berkeley Burial Committee: Cllrs McStea and Keene attended.

SSG: Cllr Chandler attended

Severnvale Flood Defence Group: Cllr Payne attended

Cllr Tipper and District Cllrs Craig, Green and Jones exchanged information with Hamfallow parish councillors

7. Correspondence:

A resident from Halmore has brought to the council's attention the grass cutting throughout the parish and the planting of wildflowers to help with the wildlife and pollinators.

The council agreed by majority to continue grass cutting the large corners throughout the parish this year. They will investigate the cost of planting wild flower seeds in areas for wildlife and pollinators in the budget for 2022 - 2023.

An email was received from the Severnvale Flood Defence Group regarding Hamfallow Parish contributing £40.00 per year towards clerking costs along with other parishes who belong to this group.

The council agreed to cover this cost of £40.00 per year from Hamfallow Parish Council to Severnvale Flood Defence Group.

The council agreed Cllr Payne will carry on being the council's representative to Severnvale Flood Defence Group

8. **Highways/Public Rights of Way/Bridleways Reports:** - noted
9. **Expenditure/Budget Review/Bank Reconciliation:**
It was agreed to approve the expenditure and the budget review.
The council agreed to change the Parish Improvement Projects to Maintenance for Assets Projects & Contingency Funds
10. **To note that the dates for the 'period of exercise of public rights' in 2021 is Monday 14th June to Friday 23rd July 2021.** – The dates were noted
11. **To review Asset Register** – The council reviewed the Asset Register list
12. **To review Insurance cover** – The Council agreed the Insurance Cover is a three-year term with Community First - Hamfallow Parish Council are at present in their second year.
13. **To review Bank Signatories and Bank Mandates** – The council reviewed Bank Signatories and Bank Mandates it was agreed to add Cllr Mcstea as a signatory on the resignation of Cllr McIntyre

14. **To review all policies**

Code of Conduct
GDPR General Privacy notice
GDPR Privacy notice for staff, Councillors and Role Holders
Grants Policy and Application Form
Standing Orders

The council reviewed the above policies and agreed they were all fit for purpose with one small amendment to be made to the Grants Policy

Financial Regulations
To consider revoking the present Financial Regulations and adopting the new NALC 2019 Financial Regulations
The council agreed to revoke the present financial regulations and adopt the new NALC 2019 Financial regulations

To consider the following policies and agree on councillors to work on this with the clerk.

Reserves Policy
Data Protection Policy
The council agreed to work with the clerk on the two policies above.

15. **Printer**

The council agreed to the clerk purchasing a new printer due the old one not working anymore.

16. **Painting of the Bus Shelter – Berkeley Vale Park**

The council agreed to have the Bus shelter at Berkeley Vale Park stained and painted this was a recommendation in the risk assessment

17. **To arrange a website review meeting – noted**

18. **To confirm that all councillors consent to receiving the summons, agenda and associated papers being sent via email**

The council agreed to receiving the summons, agenda and associated papers being sent via email

19. **To discuss future meetings being held at Slimbridge Village Hall due to Cattle Country not being able to accommodate the Parish Council**

The council agreed to use Slimbridge Village Hall as Hamfallow Parish Council meetings on a trial period of six months

20. **Items for the next meeting/Any other business:**

21. The next meeting of Hamfallow Parish Council is Thursday 2nd September 2020 at 7.15 pm at Slimbridge Village Hall, Slimbridge

The chair Cllr Heather Priestley formally closed the meeting at 9.50 pm.

Signed:..... Dated:.....